

Standard Operating Procedure
for use of the Stock Pavilion to support University and Non-university functions

Stock Pavilion, Building 124
1675 Linden Dr

Date Approved _____

Dan Schaefer _____

Shelia Pink _____

Randy Hentschel _____

Frank Kooistra _____

Jeanine Critchley _____

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Emergency Phone Numbers

Police/Security/Fire	9-911
Non-Emergency Police/Security	262-2957
Physical Plant	263-3333
Dr. Daniel Schaefer (facility problems) Chair Animal Sciences email schaeferd@ansci.wisc.edu	263-4513
Shelia Pink (facility problems) Academic Department manager, Animal Sciences email sfpink@ansci.wisc.edu	263-4514
Terry Jobsis (facility problems) Animal facilities manager email ctjobisi@ansci.wisc.edu	262-3237
Randy Hentschel (health concerns) Senior Tech. Environmental Health email rjhentsc@uhs.wisc.edu	262-0924
Frank Kooistra (CALS facilities oversight) Associate Dean, College of Agricultural and Life Sciences fkooistra@cals.wisc.edu	262-9812
Deibel Laboratories, Inc. (Coli 0157:H7 monitoring) 103 South Second St. Madison WI 53704 (Madison@deibellabs.com)	241-1177
UW Environmental Health contact (health concerns) Randy Hentschel (rjhentsc@uhs.wisc.edu) Kristi Meier (klpauely@wisc.edu)	262-1809 262-0924 262-8652

History of Use of the Stock Pavilion Arena

Over the past one hundred years the Stock Pavilion has been used for public events and events in which food was prepared and/or served when not housing animals in the support of teaching, research or outreach functions of the University. The Stock Pavilion's floor was sawdust or wood shavings on the top of a clay base. No reports of contamination or illness due to animals and people mixing in the Stock Pavilion were made, until October 6, 2001, when 30 cases of E. coli O157:H7 caused illness were linked to attendance at a tailgate party.

After this incident a committee was formed and new rules prohibiting food in the Stock Pavilion were published. Signs were placed around the arena. Two new hand-washing stations were installed, and the flooring was changed from a wood product to gravel. All testing done after the change of the flooring material, has indicated no E. coli O157:H7 present. The gravel floor base continues to be necessary, as this is primarily an animal facility for use in the "hands-on" education of students.

Thus, for requests for use of the pavilion where contamination by animal excreta may be of concern, the standard procedure put in place for disinfecting and testing the pavilion will be followed before its use is approved for use by the Department of Animal Sciences. In other cases where no request is made for disinfecting and testing the pavilion prior to use, the appropriate waiver form developed by Risk Management (Release of Liability) must be signed and returned to the Department of Animal Sciences by anyone who will be using the facility. These will be retained by the Dept. of Animal Sciences. The user group will be responsible for obtaining the signed waivers, and submitting them to the Dept, prior to the event.

Application Procedures for use of the Stock Pavilion

Many clubs use the arena in the evenings and weekends. Any group wanting to use the facility must contact Shelia Pink (608-263-4514; sfpink@ansci.wisc.edu) in the Department of Animal Sciences to get scheduled (see appendix A). Application for use of the Stock Pavilion must be received at least two weeks prior to anticipated use. A calendar is posted on the **Stock Pavilion** web site. Police and Security (262-2957) also watch the web site for events for security of the property and to unlock and lock the doors at the appropriate time. See [appendix B](#) for Special Health Information for Animal-Use Facility Visitors.

The leader of the group requesting the use of the Stock Pavilion is provided with a document indicating this is an animal facility. The leader is responsible to obtain signatures of participants on release of liability forms (appendix C). The Stock Pavilion can be disinfected using the procedures currently in use; however this will require time and a substantial fee. In any case the facility is used at the users own risk. The documents were created by Jeanine Critchley of Risk Management. The signed documents are sent to Shelia Pink, (256b Animal Science Building 1675 Observatory Dr, Madison, WI 53706) who keeps them on file.

Special Procedures for University Sponsored Events

Plant Sale by the Horticulture Club: The gravel floor and the bleachers are bleached prior to the event by the Madison West ARS crew. See bleaching procedures.

Christmas Tree Sales by the Forestry Club: The gravel floor is bleached prior to the event by the Madison West ARS crew. See bleaching procedures.

CALS Day for Kids: The gravel floor is bleached prior to the event by the Madison West ARS crew. This is an animal event, but as a precaution it is bleached because it is a mixture of children and farm animals. See bleaching procedures. A release of liability must be obtained from those attending this event.

UW Madison Stock Pavilion and Disinfection Procedures

The following procedures are currently being used to disinfect areas that have had animal contact. A 0.3% (3g/L) solution of household bleach (15% solution of Sodium Hypochlorite) is used to disinfect the area.

The following is the recommended procedure:

Mix in the following ratio for 100 gallons of disinfectant spray.

98 gallons of water + 2 gallons of bleach (15% Sodium Hypochlorite solution)

This mixture is then sprayed on all surfaces until the surface is thoroughly wetted.

Preparation of the floor and bleacher areas

- The gravel floor is dragged and leveled.
- The bleachers must be swept before the disinfectant is applied.
- The floor and bleacher area is then wetted down with the household bleach disinfecting solution. (A total of 400 gallons is usually mixed to cover this area)

Safety Precautions

When mixing and spraying the disinfecting solution the following safety procedures should be followed:

- Use chemical resistant goggles and gloves
- Use proper respirator (acid mists)
- Wear pants and long sleeve shirts and or coveralls (Tyvek is OK)
- Put up "Caution Do Not Enter" barrier tape

These procedures were adapted from conversations with Bill Deppen (UW Safety; 262-9179, wdeppen@fpm.wisc.edu) and Rick Johnson, formerly of UW Environmental Health.

Appendix A

Department of Animal Sciences, University of Wisconsin-Madison

Request for use of the Stock Pavilion for an event

1. Initiating Group _____ Date _____
2. Individual initiating the request _____
3. Phone # _____ e-mail address _____
4. Description of Event: _____
5. Event Dates: _____
4. Fee: _____

Individual Responsible for Agreement (print name) _____

Signature _____ **Date** _____

Representative of the Department of Animal Sciences (print name) _____

Signature _____ **Date** _____

Reviewed by Risk Management? Yes _____ No _____

Reviewer for Risk Management (print name) _____

Signature _____ **Date** _____

This agreement and fee only covers the use of the Pavilion. It does not cover insurance costs, tables, chairs, equipment. Special equipment and clean-up needs to be contracted through Physical Plant. 608-263-3333. When required, insurance must be contracted through Risk Management. 608-262-8926.

Appendix B

Special Health Information for Animal-Use Facility Visitor

Before you or your group visits a UW-Madison animal-use facility, please spend a few moments reviewing the following important information:

You enter this facility at your own risk recognizing the University cannot guarantee that no risk exists even though the University maintains the facility according to “normal” animal facility standards.

Animal-use facilities, including the UW Stock Pavilion, are primarily used for livestock classes and shows. All users and visitors should be aware that there are certain health risks associated with farm animal contact, particularly to children less than 5-years-old, the elderly, pregnant women and those with weakened immune systems.

UW-Madison has taken precautions to minimize the risks. In addition, please observe the following two important rules:

Food and drinks are prohibited inside the facility. To help prevent becoming infected by *E. coli* O157:H7 or another infectious agent, it is very important to restrict hand-mouth activities (including eating, drinking and smoking) in animal interaction areas or any other areas where animal wastes are present. This is especially important for children, who must not bring toys, pens or pencils, or pacifiers into animal interaction areas where they may become contaminated directly by the animals or become soiled if they fall to the floor or another contaminated area.

Wash your hands before leaving. The most effective way to minimize health risks is to make sure that everyone in your group washes his or her hands with soap and water following animal contact or interaction. Hand washing stations and restrooms are located near the exits.

For more information on health considerations associated with animal-use facilities, contact University Health Services Environmental Health Program at (608) 262-1809, or by email at ehp@uhs.wisc.edu.

Agreement for Assumption of Risk, Indemnification, Release, and Consent for Emergency Treatment

Program: RECREATIONAL AND OTHER PERSONAL PURSUITS

IN CONSIDERATION OF MY USE OF THE STOCK PAVILION FOR RECREATIONAL OR OTHER PERSONAL PURSUITS, I UNDERSTAND THAT I AM BEING ASKED TO CAREFULLY READ EACH OF THE FOLLOWING PARAGRAPHS. I UNDERSTAND THAT IF I WISH TO DISCUSS ANY OF THE TERMS CONTAINED IN THIS AGREEMENT, I MAY CONTACT THE UW-MADISON OFFICE OF RISK MANAGEMENT AT EITHER 262-8925 OR 262-0379.

Assumption of Risks:

I understand that the use of the Stock Pavilion may expose me to animal diseases, specifically E. coli 0157:H7, which has previously been found in this facility. I have read the flyer entitled *Special Health Information for Animal Use Facility Visitor*. Although every effort is being made to make this facility as safe as possible, the potential for exposure remains. The specific risks vary, but range from minor illness to serious illness that might necessitate hospitalization, or even death. You will be asked to maintain appropriate sanitation including frequent hand-washing. No food is permitted inside the building. **I understand and appreciate the risks that are inherent in the above-listed programs and activities. I hereby assert that my participation is voluntary and that I knowingly assume all such risks.**

Signature: _____ Date: _____

Signature of Parent or Guardian (if Participant is under 18*)

Signature: _____ Date: _____

Hold Harmless, Indemnity and Release:

In consideration of my participation, I agree, for myself, my heirs, personal representatives or assigns, to defend, hold harmless, indemnify and release, the Board of Regents of the University of Wisconsin System, its officers, employees, agents, from and against any and all claims, demands, actions, or causes of action of any sort on account of damage to personal property, or personal injury, or death which may result from my participation in the above-listed activity. This release includes claims based on the negligence of the Board of Regents of the University of Wisconsin System, and its officers, employees, agents, and volunteers, but expressly does not include claims based on their intentional misconduct or gross negligence. **I understand that by agreeing to this clause I am releasing claims and giving up substantial rights, including my right to sue.**

Signature: _____ Date: _____

Signature of Parent or Guardian (if Participant is under 18*)

Signature: _____ Date: _____

Consent for Emergency Treatment:

I authorize the University of Wisconsin-Madison and its designated representatives to consent, on my behalf, to any emergency medical/hospital care or treatment to be rendered upon the advice of any licensed physician. I agree to be responsible for all necessary charges incurred by any hospitalization or treatment rendered pursuant to this authorization.

Signature: _____ Date: _____

Signature of Parent or Guardian (if Participant is under 18*)

Signature: _____ Date: _____

Agreement for Assumption of Risk, Indemnification, Release, and Consent for Emergency Treatment

Program: CALS Day for Kids

IN CONSIDERATION OF MY CHILD'S VOLUNTARY PARTICIPATION IN "CALS DAY FOR KIDS", I UNDERSTAND THAT I AM BEING ASKED TO CAREFULLY READ EACH OF THE FOLLOWING PARAGRAPHS. I UNDERSTAND THAT IF I WISH TO DISCUSS ANY OF THE TERMS CONTAINED IN THIS AGREEMENT, I MAY CONTACT THE UW-MADISON OFFICE OF RISK MANAGEMENT AT EITHER 262-8925 OR 262-0379.

Assumption of Risks:

I understand that the activities related to CALS Day for Kids include significant interaction with various animals, and by its very nature, includes certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. Some of these involve the potential for slips and falls, tripping, bites or nips, and even animal borne illnesses. The specific risks vary, but range from minor injuries such as scratches, bruises, and sprains, to major injuries such as serious illness. Your child will be accompanied by a college student and there will be significant supervision of all interactions. In addition, your child will be asked to maintain appropriate sanitation including frequent hand-washing and being asked to refrain from putting their hands in their mouths or eyes. **I understand and appreciate the risks that are inherent in the above-listed programs and activities. I hereby assert that my child's participation is voluntary and that I knowingly assume all such risks, on their behalf.**

Signature: _____ Date: _____

Signature of Parent or Guardian (if Participant is under 18*)

Signature: _____ Date: _____

Hold Harmless, Indemnity and Release:

In consideration of permission for my child's participation, I agree, for myself, my heirs, personal representatives or assigns, to defend, hold harmless, indemnify and release, the Board of Regents of the University of Wisconsin System, its officers, employees, agents, from and against any and all claims, demands, actions, or causes of action of any sort on account of damage to personal property, or personal injury, or death which may result from my participation in the above-listed activity. This release includes claims based on the negligence of the Board of Regents of the University of Wisconsin System, and its officers, employees, agents, and volunteers, but expressly does not include claims based on their intentional misconduct or gross negligence. **I understand that by agreeing to this clause I am releasing claims and giving up substantial rights, including my right to sue.**

Signature: _____ Date: _____

Signature of Parent or Guardian (if Participant is under 18*)

Signature: _____ Date: _____

Consent for Emergency Treatment:

I authorize the University of Wisconsin-Madison and its designated representatives to consent, on behalf of my child and myself, to any emergency medical/hospital care or treatment to be rendered upon the advice of any licensed physician. I agree to be responsible for all necessary charges incurred by any hospitalization or treatment rendered pursuant to this authorization.

Signature: _____ Date: _____

Signature of Parent or Guardian (if Participant is under 18*)

Signature: _____ Date: _____